
ADDENDUM

Project:	Farmersburg Library Renovation 102 W Main Street Farmersburg, IN 47850	Addendum No.:	03
		Date:	February 3, 2025
Owner:	Sullivan County Public Library 100 S. Crowder Street Sullivan, IN 47882	Project Number:	2409-296
		Contract for:	All Disciplines

The original specifications and drawings dated January, 2025 for the project noted above are amended as noted in this Addendum Number 003. Receipt of this addendum and any subsequent addenda must be acknowledged on the final bid documents. This addendum consists of Two (2) item(s) and Two (2) attachment(s).

SPECIFICATIONS

- 3-1 Section 004113 – Bid Form has been updated to accommodate added alternates.
- 3-2 Section 012300 – Alternates has been added to accommodate added alternates.

Attachments: Revised Specifications: Section 004113 – Bid Form, Section 012300 – Alternates

By: Jackson Faber, AIA

CC: Rachel Winner, David Reed

DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: Farmersburg Library Renovation
- C. Project Location: 102 W. Main Street, Farmersburg, Indiana 47850.
- D. Owner: Sullivan County Library
- E. Architect: Hafer.
- F. Architect Project Number: 2409-296

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Hafer and Hafer's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:
 - 1. _____ Dollars (\$_____).
 - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004323 "Alternates Form."

1.3 ALTERNATES

- A. The undersigned Bidder proposes the amount below be added to or deducted from the Base Bid if particular alternates are accepted by Owner. Amounts listed for each alternate include costs of related coordination, modification, or adjustment.
 - 1. Cost-Plus-Fee Contract: Alternate price given below includes adjustment to Contractor's Fee.
- B. If the alternate does not affect the Contract Sum, the Bidder shall indicate "NO CHANGE."
- C. If the alternate does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."
- D. The Bidder shall be responsible for determining from the Contract Documents the affects of each alternate on the Contract Time and the Contract Sum.

- E. Owner reserves the right to accept or reject any alternate, in any order, and to award or amend the Contract accordingly within 60 days of the Notice of Award unless otherwise indicated in the Contract Documents.
- F. Acceptance or non-acceptance of any alternates by the Owner shall have no effect on the Contract Time unless the "Schedule of Alternates" Article below provides a formatted space for the adjustment of the Contract Time.

1.4 SCHEDULE OF ALTERNATES:

- A. Alternate No. 1: Storage Room: State the amount to include Alternate No. 1 as stated in Section 012300 Alternates.
ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE _____.
_____ Dollars (\$_____).
- B. Alternate No. 2: Ceiling Grid: State the amount to include Alternate No. 2 as stated in Section 012300 Alternates.
ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE _____.
_____ Dollars (\$_____).
- C. Alternate No. 3: Shelving & Furniture Storage: State the amount to include Alternate No. 2 as stated in Section 012300 Alternates.
ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE _____.
_____ Dollars (\$_____).
- D. Alternate No. 4: Library Occupancy During Construction: State the amount to include Alternate No. 2 as stated in Section 012300 Alternates.
ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE _____.
_____ Dollars (\$_____).

1.5 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within **10** days after a written Notice of Award, if offered within **60** days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. _____ Dollars (\$_____).
- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.6 SUBCONTRACTORS AND SUPPLIERS

- 1. Provide complete list of Subcontractors on attached sheet.

1.7 TIME OF COMPLETION

- A. Base Bid: The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall be substantially complete the Work within _____ Calendar Days.
- B. Alternate No. 4: The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents, as described in Section 012300 Alternates – Alternate No. 4, on a date specified in a written Notice to Proceed to be issued by Architect, and shall substantially complete the Work within _____ Calendar Days.

1.8 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
 - 1. Addendum No. 1, dated _____.
 - 2. Addendum No. 2, dated _____.
 - 3. Addendum No. 3, dated _____.
 - 4. Addendum No. 4, dated _____.

1.9 UNIT PRICES

- 1. The following Unit Prices shall include all costs necessary for the complete installation of the materials or items indicated, including materials, labor, equipment, operations, administration, overhead, profit and taxes (if applicable).
- 2. These Unit Prices shall be used to determine the costs for changes in the work during the construction period, when agreed upon by the Owner.
- 3. These Unit Prices are submitted as a price per unit of measurement for materials or services added to or deducted from the Contract Sum by appropriate modification, if estimated quantities of Work required by the Contract Documents are increased or decreased.
- 4. The Bidder shall submit one Unit Price for each of the following items, plus any other Unit Prices requested in the Bidding Documents, in the manner indicated.

<u>Item</u>	<u>Unit</u>	<u>Add or deduct price</u>
1. Drywall replace, finish, and paint	SF	\$ _____

1.10 BID SUPPLEMENTS

- A. See 004393 Bid Submittal Checklist for Bid Supplements.

CONTRACTOR'S LICENSE

- B. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Indiana, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.11 SUBMISSION OF BID

- A. Respectfully submitted this ____ day of _____, 2025.
- B. Submitted By: _____ (Name of bidding firm or corporation).
- C. Authorized Signature: _____ (Handwritten signature).
- D. Signed By: _____ (Type or print name).
- E. Title: _____ (Owner/Partner/President/Vice President).
- F. Witness By: _____ (Handwritten signature).
- G. Attest: _____ (Handwritten signature).
- H. By: _____ (Type or print name).
- I. Title: _____ (Corporate Secretary or Assistant Secretary).
- J. Street Address: _____.
- K. City, State, Zip: _____.
- L. Phone: _____.
- M. License No.: _____.
- N. Federal ID No.: _____ (Affix Corporate Seal Here).

END OF DOCUMENT 004113

SECTION 012300 - ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

- A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.
 - 1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
 - 2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

- A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.
 - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.
- B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated revisions to alternates.
- C. Execute accepted alternates under the same conditions as other work of the Contract.
- D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

- A. Alternate No. 1: Ceiling Grid:
 - 1. Base Bid – Existing ceiling grid to remain as described in documents.
 - 2. Alternate – Provide new ceiling grid in rooms Library 2, Storage 3, and RR 4. New ceiling to match what has been specified for Conference Room 5.

- B. Alternate No. 2: Storage Room:
 - 1. Base Bid – Sink and water heater in Storage Room 3 remains unchanged.
 - 2. Alternate – On Drawing MP-1, in the Storage Room 3, rotate the existing utility sink reworking waste and water lines as required. Relocate the existing electric water heater to a secure shelf above the sink reworking insulated water lines and reworking the power feed to the water heater as required. Route water heater relief valve discharge to the sink. Provide strap around water heater to secure to wall/shelf.

- C. Alternate No. 3: Shelving & Furniture Storage:
 - 1. Base Bid – The General Contractor does not store any existing shelving or furniture for the Owner.
 - 2. Alternate – The General Contractor shall store the existing shelving and furniture off site for the Owner until the appropriate time for installation.

- D. Alternate No. 4: Library Occupancy During Construction
 - 1. Base Bid – The library shall be closed to the public during construction. The General Contractor will have complete access to the site and existing building throughout construction during normal working hours.
 - 2. Alternate – The library shall remain in operation during construction. The General Contractor shall coordinate working hours with the library's hours of operation. The construction project shall also be divided into phases to allow library operations to continue unimpeded.

END OF SECTION 012300