

ADDENDUM NO. 1

COVER SHEET

October 25, 2024

TERRE HAUTE AIRPORT AUTHORITY
WEST QUAD 6 UNIT BOX HANGAR PHASE 2
at
TERRE HAUTE REGIONAL AIRPORT (HUF)
TERRE HAUTE, IN

AIP 3-18-0082-057-2024

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TO: All Plan-holders of Record

The following addendum items supplement, clarify, modify, change, replace, delete from or add to, the requirements of the contract documents for this project. The articles contained in the addendum take precedence over the requirements of the previously published contract documents. Where any article of the contract specifications or any detail of the contract drawings is modified or any paragraph, subparagraph or clause thereof is modified or deleted by the articles contained in this addendum, the unaltered provisions of that article, paragraph, subparagraph or clause shall remain in effect.

PREPARED BY: Woolpert, Inc.
333 North Alabama Street, Suite 200
Indianapolis, Indiana, 46204

CERTIFIED BY:



10-25-2024

Christopher Snyder, PE



ADDENDUM BEGINS

PROJECT MANUAL UPDATES

1. **Replace:** “Notice to Bidders” with attached “Notice to Bidders (Addendum No. 1)”

Note: Bid opening date changed from “Friday, November 5th, 2024, at 12:00 p.m., E.T.” to **“Tuesday, December 10, 2024, at 12:00 p.m., E.T.”**

2. **Replace:** **Instruction to Bidders, Item 29, Bidder Questions, with the following:**

- a) If a Bidder finds discrepancies in, or omissions from, the Contract Documents, or if he is in doubt as to their meaning, he shall at once notify the Engineer in writing. Such notification must be made ~~at least seven (7) consecutive calendar days prior to the bid date~~ ***no later than Tuesday, December 3, 2024***. Neither the Sponsor nor the Engineer will accept telephone calls regarding questions about the Contract Documents. All inquiries must be in writing. All interpretations of the Contract Documents will be issued via addenda to all bidders. All addenda issued will become a part of the Contract. The Sponsor will not be responsible for any other explanation or interpretation of the Contract Documents.

The questions should be delivered to Justin Bessler, Woolpert, Inc., at the Pre-Bid Conference, or emailed to Justin.Bessler@Woolpert.com.

3. **Clarification: The following manufacturers have been accepted as approved equal in Part 9: Supplemental Technical Specification Section 133419 – Metal Building Systems, Section 2.1.A:**
 - Ceco Building Systems

CONSTRUCTION DRAWING UPDATES

1. None.

CLARIFICATIONS / QUESTIONS

2. None.

PRE-BID MEETING AGENDA

1. **Add:** Attached Pre-Bid Meeting Agenda. Pre-Bid Meeting Minutes and Attendees Sign-In Sheet will be included in a future Addendum.

ADDENDUM ENDS



NOTICE TO BIDDERS

Terre Haute Regional Airport - HUF
Terre Haute, Indiana
West Quad 6 Unit Box Hangar Phase 2
AIP Project No. 3-18-0082-057-2024

Project Bids, subject to the conditions contained herein, for improvements to the Terre Haute Regional Airport - HUF, Terre Haute, Indiana, AIP Project No. 3-18-0082-057-2024 will be received by the **Terre Haute Regional Airport, 581 S Airport St, Terre Haute, IN 47803, until ~~Friday, November 5th, 2024~~ Tuesday, December 10, 2024, at 12:00 p.m., E.T.** Bids to be mailed shall be addressed to the attention of the Terre Haute Airport Authority, Craig Maschino, 581 S Airport St, Terre Haute, IN 47803, and will be clearly marked "Sealed Bids: West Quad 6 Unit Box Hangar Phase 2. DO NOT OPEN". At the time listed above, the received sealed bids will be publicly opened and read aloud immediately in the aforementioned location that they were received.

The bidding documents are available at <https://woolpert.com/bid> and/or www.questcdn.com - **Reference Quest Number 9346386**. To be considered a plan holder for bids, register with QuestCDN.com for a free Regular membership and download the bidding documents in digital form at a cost of \$22. Downloading the documents and becoming a plan holder is recommended as plan holder's receive automatic notice of addenda, other bid updates. Contact QuestCDN Customer Support at 952-233-1632 or Support@QuestCDN.com for assistance in membership registration or downloading digital bidding documents. Interested parties may view the contract documents at no cost prior to deciding to become a plan holder.

In order to submit a responsive bid as a Prime Contractor and to receive all necessary addendum(s) for this project, you must be on the Planholder's List. It is the planholder's responsibility to review the site for addendums and changes before submitting their proposal. This includes review for environmental changes. Environmental changes during construction could take up to three months for approval. For additional information, please contact us via email at bid.info@woolpert.com.

The work involved will include the following:

- INDOT asphalt parking lot and taxilane. This includes the necessary grading, drainage, and utility site work. There is no airfield electrical work on this project.
- Pre-Engineered Steel Building System for 12,000 SFT aircraft hangar (Base Bid) or 24,000 SFT aircraft hangar (Alternate Bid) with INDOT concrete stoop.
- Aircraft Hangar Mechanical, Electrical, and Plumbing System work.

Pre-Bid Conference. A voluntary pre-bid conference for this project will be held on Wednesday, **October 23rd, 2024** at **9:00 a.m.**, in the Terre Haute Regional Airport conference room at the Terre Haute Regional Airport - HUF, as a virtual and in-person conference. Virtual Conference information shown below:

Please reach out to Justin Bessler at Justin.Bessler@woolpert.com for the Microsoft TEAMS link.

Bid Conditions. All bidders shall make arrangements with the Terre Haute Regional Airport - HUF to examine the site to become familiar with all site conditions prior to submitting their bid.



The bidder is required to provide all information as required within the Contract Documents. The bidder is required to bid on all items of every schedule or as otherwise detailed in the Instructions to Bidders.

Bids may be held by Sponsor for a period not to exceed 15 calendar days from the date of the bid opening for the purpose of evaluating bids prior to award of contract.

No Bidder may withdraw its bid after the bid has been opened. The Terre Haute Airport Authority reserves the right to waive any informality in bidding and to reject any and all bids.

All questions regarding the bid are to be directed to Justin Bessler, 333 North Alabama Street, Indianapolis, IN, 46204, Justin.Bessler@Woolpert.com.

Bid Bond. Guarantee will be required with each bid as a certified check on a solvent bank or a Bid Bond in the amount of five (5) % of the total amount of the bid, made payable to the Terre Haute Airport Authority.

Performance & Payment Bond. The successful bidder will be required to furnish separate performance and payment bonds each in an amount equal to 100% of the contract price.

FEDERAL LANGUAGE REQUIRED FOR SOLICITATIONS:

FAA BUY AMERICAN PREFERENCE:

The Contractor certifies that its bid/offer is in compliance with 49 USC § 50101, BABA and other related Made in America Laws, U.S. statutes, guidance, and FAA policies, which provide that Federal funds may not be obligated unless all iron, steel and manufactured goods used in AIP funded projects are produced in the United States, unless the Federal Aviation Administration has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

The bidder or offeror must complete and submit the certification of compliance with FAA's Buy American Preference, BABA and Made in America laws included herein with their bid or offer. The Airport Sponsor/Owner will reject as nonresponsive any bid or offer that does not include a completed certification of compliance with FAA's Buy American Preference and BABA.

The bidder or offeror certifies that all constructions materials, defined to mean an article, material, or supply other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives that are or consist primarily of: non-ferrous metals; plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables); glass (including optic glass); lumber; or drywall used in the project are manufactured in the U.S.

TITLE VI SOLICITATION NOTICE:

The Terre Haute Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, select businesses, or disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and no businesses will be discriminated against on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in consideration for an award.

TRADE RESTRICTION CERTIFICATION:

By submission of an offer, the Offeror certifies that with respect to this solicitation and any resultant contract, the Offeror –



1. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR);
2. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country included on the list of countries that discriminate against U.S. firms as published by the USTR; and
3. has not entered into any subcontract for any product to be used on the Federal project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18 USC § 1001.

The Offeror/Contractor must provide immediate written notice to the Owner if the Offeror/Contractor learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The Contractor must require subcontractors provide immediate written notice to the Contractor if at any time it learns that its certification was erroneously by reason of changed circumstances.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR § 30.17, no contract shall be awarded to an Offeror or subcontractor:

- 1) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the USTR; or
- 2) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such USTR list; or
- 3) who incorporates in the public works project any product of a foreign country on such USTR list.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

The Offeror agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in all lower tier subcontracts. The Contractor may rely on the certification of a prospective subcontractor that it is not a firm from a foreign country included on the list of countries that discriminate against U.S. firms as published by USTR, unless the Offeror has knowledge that the certification is erroneous.

This certification is a material representation of fact upon which reliance was placed when making an award. If it is later determined that the Contractor or subcontractor knowingly rendered an erroneous certification, the Federal Aviation Administration (FAA) may direct through the Owner cancellation of the contract or subcontract for default at no cost to the Owner or the FAA.

FEDERAL FAIR LABOR STANDARDS ACT (FEDERAL MINIMUM WAGE):

All contracts and subcontracts that result from this solicitation incorporate by reference the provisions of 29 CFR part 201, et seq, the Federal Fair Labor Standards Act (FLSA), with the same force and effect as if given in full text. The FLSA sets minimum wage, overtime pay, recordkeeping, and child labor standards for full and part-time workers.



The Contractor has full responsibility to monitor compliance to the referenced statute or regulation. The Contractor must address any claims or disputes that arise from this requirement directly with the U.S. Department of Labor – Wage and Hour Division.

NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION to ENSURE EQUAL EMPLOYMENT OPPORTUNITY:

1. The Offeror's or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth herein.
2. The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Timetables

Goals for minority participation for each trade: 3.1%

Goals for female participation in each trade: 6.9%

These goals are applicable to all of the Contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the Contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the Contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a) and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the Contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs (OFCCP) within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address, and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed.
4. As used in this notice and in the contract resulting from this solicitation, the "covered area" is Indiana, Vigo, Terre Haute.

PROCUREMENT OF RECOVERED MATERIALS:

Contractor and subcontractors agree to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and the regulatory provisions of 40 CFR Part 247. In the performance of this contract and to the extent practicable, the Contractor and subcontractors are to use products containing the highest percentage of recovered materials for items designated by the Environmental Protection Agency (EPA) under 40 CFR Part 247.

DBE PARTICIPATION:

The requirements of 49 CFR part 26 apply to this contract. It is the policy of the Terre Haute Airport Authority to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of this contract. The Terre Haute Airport Authority encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.



Information Submitted as a matter of bidder responsiveness:

The Sponsor's award of this contract is conditioned upon Bidder or Offeror satisfying the good faith effort requirements of 49 CFR § 26.53.

As a condition of responsiveness, the Bidder or Offeror must submit the following information with its proposal on the forms provided herein:

1. The names and addresses of Disadvantaged Business Enterprise (DBE) firms that will participate in the contract;
2. A description of the work that each DBE firm will perform;
3. The dollar amount of the participation of each DBE firm listed under (1);
4. Written statement from Bidder or Offeror that attests their commitment to use the DBE firm(s) listed under (1) to meet the Sponsor's project goal;
5. Written confirmation from each listed DBE firm that it is participating in the contract in the kind and amount of work provided in the prime contractor's commitment; and
6. If Bidder or Offeror cannot meet the advertised project DBE goal, evidence of good faith efforts undertaken by the Bidder or Offeror as described in appendix A to 49 CFR part 26. The documentation of good faith efforts must include copies of each DBE and non-DBE subcontractor quote submitted to the bidder when a non-DBE subcontractor was selected over a DBE for work on the contract.

Contractor shall provide a certified statement signed by the subcontractors, indicating actual amounts paid to the Disadvantaged Business Enterprise (DBE) subcontractors and/or suppliers that were used on the project through race neutral means.

OTHER FEDERAL PROVISIONS:

Award of contract is also subject to the following Federal Provisions:

- Lobbying Federal Employees
- Davis Bacon
- Debarment and Suspension
- Drug-Free Workplace Act of 1988 (41 USC § 8101-8106, as amended)
- Other Federal Provisions included in Part A of the Special Provisions

Terre Haute Regional Airport Authority
Terre Haute, Indiana



Meeting Agenda: Pre-Bid Conference

AIP Project No. 3-18-0082-057-2024

West Quad Hangar Development Phase II

Terre Haute Airport - Quest Bid No. 9346386

Date: Wednesday, October 23, 2024, 09:00 A.M. EST

Location: Terre Haute Regional Airport Conference Room

Attendees: Sign-in Sheet

Agenda:

1. RECORDING OF ATTENDEES

- A. Recording of attendees, firm represented, address and phone number.

2. INTRODUCTIONS

- A. Airport Sponsor.
 - I. Craig Maschino, Airport Director
 - II. Kelsey Veatch, HR and Business Manager
 - III. Karlee Erickson, Director of Operations
- B. Airport Engineering. (Woolpert, Inc.)
 - I. Chris Snyder, P.E., Program Director
 - II. Justin Bessler, Project Manager
 - III. Tori Sullivan, E.I.T.
- C. Project Bids.
 - I. Base Bid: Construct 3-unit box hangar and lounge with 6-unit site development.
 - II. Alternative Bid: Construct 6-unit box hangar and lounge with 6-unit site development.
- D. Major Work Items.
 - I. Pre-Engineered Manufactured Building and Foundations
 - II. Asphalt and Concrete paving per FAA and INDOT standards
 - III. Grading and Drainage
 - IV. Utility installation

3. BID OPENING DATE & TIME

- A. **Date:** **Tuesday November 5th, 2024, 12:00 pm (EST)**
- B. Mailed to: Craig Maschino
581 S Airport St
Terre Haute, IN 47803
- C. Opened at: Terre Haute Regional Airport
581 S Airport St
Terre Haute, IN 47803
Bid security: 5% of bid amount – Division 1-8, Item 19.
- D. Bid proposal: Part 2 (complete and submit all Part 2 pages).

4. DBE GOALS

- A. 5% of Contract Amount.
- B. Acceptable DBE firms are not limited to firms based within the state in which the project is being constructed, however an out-of-state DBE firm must be certified in that state where the project is located before execution of the contract. Only DBE certified firms, in the project state, count toward DBE participation/goals.

5. QUALIFICATION OF BIDDERS

- A. Qualifications shall be furnished per Part 5 – Construction Management Plan. Each bidder shall furnish the Owner satisfactory evidence of his or her competency and financial responsibility to perform the proposed work.

6. CRITICAL CONTRACT DATES

- A. Notice of Award: December 2024 (Could be adjusted to January with NTP)
- B. Notice to Proceed: January 2025
- C. Project Time: Refer to scope of work for more information.
 - I. Total Project:
 - (1) Base Bid: 150 Calendar Days.
 - (2) Alternate Bid: 210 Calendar Days.

7. BONDING

- A. Payment Bond: 100% of Bid Amount.
- B. Performance Bond: 100% of Bid Amount.

8. NOTICE TO BIDDERS, INSTRUCTION TO BIDDERS - OTHER

- A. FAA Buy American Preference
- B. Fair Labor Standards Act (FLSA)

9. INSURANCE REQUIREMENTS

- A. Refer to Local Provisions.

10. FEDERAL WAGE RATES (DAVIS BACON ACT)

- A. Federal wage rates are required for this project. Refer to Special Provisions.

- B. Contractor and all Subcontractors are required to submit certified payrolls.
11. **ENGINEER/RESIDENT PROJECT REPRESENTATIVE (RPR) FIELD OFFICE**
- A. Not Required.
12. **SCOPE OF WORK AND CONSTRUCTION SAFETY AND PHASING PLAN (CSPP)**
- A. Project Scope of Work.
 - B. Construction Safety and Phasing Plan (CSPP)
 - C. The Contractor shall review and adhere to the CSPP prepared by the Engineer.
 - D. The Contractor shall submit a Safety Plan Compliance Document (SPCD) (Refer to Part 7, Construction Safety and phasing compliance document) to the engineer and airport operator for approval PRIOR to the issuance of Notice to Proceed as required by FAA Advisory Circular (AC) 150/5370-2G "Operational Safety on Airports During Construction".
13. **ENVIRONMENTAL REQUIREMENTS**
- A. Discuss all project specific requirements for environmentally sensitive areas. Discuss protocols for working in and around these sensitive areas. Adherence to these requirements will be strictly enforced.
 - B. All changes to haul routes, staging areas, material storage areas, borrow/waste areas, and limits of disturbance will require approval by FAA Environmental.
14. **LIQUIDATED DAMAGES**
- A. Refer to the plans and the Project Manual.
 - B. As compensation for non-use, the Contractor shall be assessed a liquidated damage for each day that the work remains uncompleted or unit unavailable beyond the contract period.
 - C. As compensation for expenses incurred for unscheduled employment of the Engineer, up to \$1,000/Day for the construction manager plus up to \$500/Day for each additional resident engineer plus any incurred expenses (per diem, lodging, etc.) will be charged to the Contractor for that time which exceeds the number of days allowed in this paragraph. Further, each phase of work under the project has additional liquidated damage clauses, as outlined in the construction safety phasing plans.
15. **MISCELLANEOUS**
- A. Airport Security/Badging
 - B. Airport Driving – The airport will require driver safety training class (approx. 1 hour) for supervising personnel working in the aircraft movement area.
 - C. Review Construction Layout and Safety Drawing C-006 through C-010 – note the Staging Area & Airport Access gate.
 - D. Review Construction Layout C-006 through C-010 – the contractor shall install flasher barricades around the perimeter of the construction site bordering the airfield to isolate the contractor from aircraft.
 - E. Contractor shall stay within project boundaries.
 - F. Radios for the project to be provided by Contractor.
 - G. State Sales & Use Tax Exempt

- H. Quality Assurance testing will be completed by QA Firm under the direction of the Engineer. The Quality Control testing and Quality Assurance testing shall be completed by separate firms.
- I. Quality Control by Contractor – Construction Management Plan.
- J. Construction Management Plan submitted by Contractor. See Local Provisions.
- K. Survey requirements. Refer to Item C-95.
- L. Water availability – Coordination with City and County for water access off Hunt Road. Contractor required to pay for this utility.
- M. Questions will only be taken via written format to the Project Manager until Tuesday, October 29th 12:00PM.

16. ADDENDUM UPDATES

- A. Water line
- B. Earth work updates
- C. Updated Pre-Engineered Manufactured Building Approved List
- D. Publication Notice – Tuesday, November 5th
- E. Other minor items

17. QUESTIONS / ANSWERS

18. PROJECT SITE TOUR